



**ПРОФЕССИОНАЛЬНАЯ ОБРАЗОВАТЕЛЬНАЯ
АВТОНОМНАЯ НЕКОММЕРЧЕСКАЯ ОРГАНИЗАЦИЯ
КИЗЛЮРТОВСКИЙ МНОГОПРОФИЛЬНЫЙ КОЛЛЕДЖ**

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ОДОБРЕНО
на педагогическом совете № 1
от «29» августа 2024г.

УТВЕРЖДЕНО
директор ПОАНО «КМК» г.Кизилорт
О.М.Гасанов _____
Приказ№2-О
от «29» августа 2024г.

**ФОНД ОЦЕНОЧНЫХ СРЕДСТВ
для проведения текущего контроля успеваемости, промежуточной
аттестации обучающихся по учебной дисциплине**

**СГ.02 ИНОСТРАННЫЙ ЯЗЫК В ПРОФЕССИОНАЛЬНОЙ
ДЕЯТЕЛЬНОСТИ**

по специальности 40.02.04 «Юриспруденция»
по программе базовой подготовки
на базе основного общего образования;
форма обучения – очная, заочная
Квалификация выпускника – юрист

г. Кизилорт

1. Паспорт фонда оценочных средств

1.1. Область применения

Фонд оценочных средств (далее - ФОС) предназначен для оценивания знаний, умений, уровня сформированности компетенций студентов, обучающихся по специальности 40.02.04 Юриспруденция по дисциплине СГ.02 Иностранный язык в профессиональной деятельности.

ФОС составлен на основе ФГОС и рабочей программы дисциплины.

Промежуточная аттестация по дисциплине предусмотрена в форме дифференцированного зачета с выставлением отметки по системе «отлично, хорошо, удовлетворительно неудовлетворительно».

1.2. Планируемые результаты освоения (учебной) дисциплины

ФОС позволяет оценить знания, умения, сформированность общих и профессиональных компетенций в соответствии с требованиями ФГОС и рабочей программой (учебной) дисциплины.

Планируемые результаты освоения (знания и умения) и перечень осваиваемых компетенций (общих и профессиональных) указываются в соответствии с ФГОС, ОП и рабочей программой учебной дисциплины

В результате освоения учебной дисциплины обучающийся должен уметь:

У.1 - распознавать задачу и/или проблему в профессиональном и/или социальном контексте на иностранном языке;

У.2 - выявлять и эффективно искать информацию, необходимую для решения задачи и/или проблемы на иностранном языке;

У.3 - определять необходимые источники информации, планировать процесс поиска; структурировать получаемую информацию на иностранном языке;

У.4 - выделять наиболее значимое в перечне информации на иностранном языке;

У.5 - оформлять результаты поиска, применять средства информационных технологий для решения профессиональных задач на иностранном языке;

У.6 - применять современную научную профессиональную терминологию на иностранном языке;

У.7 - понимать общий смысл четко произнесенных высказываний на известные темы (профессиональные и бытовые), понимать тексты на базовые профессиональные темы;

У.8 - участвовать в диалогах на знакомые общие и профессиональные темы на иностранном языке;

строить простые высказывания о себе и о своей профессиональной деятельности;

У.9 - кратко обосновывать и объяснять свои действия (текущие и планируемые) на иностранном языке;

У.10 - писать простые связные сообщения на знакомые или интересующие профессиональные темы.

В результате освоения учебной дисциплины обучающийся должен знать:

3.1 - актуальный профессиональный и социальный контекст, в котором приходится работать и жить; основные источники информации и ресурсы для решения задач и проблем в профессиональном и/или социальном контексте на иностранном языке;

3.2 - современная научная и профессиональная терминология на иностранном языке;

3.3 - правила построения простых и сложных предложений на профессиональные темы;

3.4 - основные общеупотребительные глаголы (бытовая и профессиональная лексика);

3.5 - лексический минимум, относящийся к описанию предметов, средств и процессов профессиональной деятельности; особенности произношения;

3.6 - правила чтения текстов профессиональной направленности.

1.3. Формы контроля и оценивания

Предметом оценки служат умения и знания, предусмотренные ФГОС по (учебной) дисциплине, направленные на формирование общих и профессиональных компетенций.

Таблица 1 Контроль и оценка освоения (учебной) дисциплины по темам (разделам)

Элемент учебной дисциплины	Формы контроля и оценивания			
	Текущий контроль		Промежуточная аттестация	
	Методы оценки (заполняется в соответствии с разделом 4 рабочей программы)	Проверяемые ПК, ОК, У, З (для общеобразовательных дисциплин ОК, Л, М, П)	Методы оценки	Проверяемые ПК, ОК, У, З (для общеобразовательных дисциплин ОК, Л, М, П)
Тема 1 <i>Карьера</i>	Устный опрос, собеседование	OK 02, OK 04, OK 05, OK 09	Дифференци- рованный зачет	OK 02; OK 04; OK 05; OK 09
Тема 2 <i>Организация компании</i>	Устный опрос, собеседование Оценка решения практических задач	OK 02, OK 04, OK 05, OK 09		
Тема 3 Управление персоналом	Устный опрос, собеседование Оценка решения практических задач	OK 02, OK 04, OK 05, OK 09		
Тема 4 Методики планирования	Устный опрос, собеседование Оценка решения практических задач	OK 02, OK 04, OK 05, OK 09		
Тема 5 Работа в команде	Устный опрос, собеседование Оценка решения практических задач	OK 02, OK 04, OK 05, OK 09		
Тема 6 Деловые поездки	Устный опрос, собеседование Оценка решения практических задач	OK 02, OK 04, OK 05, OK 09		
Тема 7 Успех в работе	Устный опрос, собеседование Оценка решения практических задач	OK 02, OK 04, OK 05, OK 09		
Тема 8 Развитие деловых отношений	Устный опрос, собеседование Оценка решения практических задач	OK 02, OK 04, OK 05, OK 09		

Тема 9 Деловые задачи и цели	Устный опрос, собеседование Оценка решения практических задач	OK 02, OK 04, OK 05, OK 09	
Тема 10 Собеседования на работу	Устный опрос, собеседование Оценка решения практических задач	OK 02, OK 04, OK 05, OK 09	

2. Оценочные средства текущего контроля успеваемости и критерии оценки Контрольный срез. Темы 1–3

Задание 1.

1 The Cistercians came from ...

A Spain

B France

C Wales

2 They wanted to express their ideas of ... in architecture.

A spiritual elevation

B monastic life

C decorative stonework

3 Early English style is characterized by...

A simple and plain stonework.

B ornamental stone carving.

C fan vaulting.

4 Decorated style is typical of the ... century.

A 13th

B 14th

C 15th

5 The main features of Perpendicular style are ...

A narrow, pointed windows.

B stone carving around windows

C large windows and fan vaulting.

Задание 2. Write the synonyms of these words.

1 tendency _____ 2 piece of equipment _____

3 decrease _____ 4 facilitate _____

5 promise _____ 6 support _____

7 plan _____

Задание 3. Write an essay on one of the given topics.

- The rules of bio-architecture are very complex.
- New choices in materials and energy.
- Advantages of local materials.

Задание 4. Which of these companies would you prefer to work for? Why?

- A family owned company;
- A multinational company;
- Your own company (be self-employed).

Задание 5. Choose the correct options

1. Although the training organization TrainULike only set up business last year, it is doing well. It is *expanding / increasing* into new markets.
2. The renowned electronics firm DigiKom has a good reputation. It is *recognized / seen* internationally.
3. The Chairman of the upcoming new company wanted to establish a solid client *base / basis* before moving into new areas.
4. When choosing a new job, a clean *environment / economy* is important to many people.
5. When the contractor came into the office, he worked at the *hot / limited* desk.
6. Despite reports in the press of a hostile takeover, the two companies had in fact decided to work together and had *merged / partnered*.

Задание 6. Writing reports.

- Keys to successful management.
- Leadership vs. Management.
- Business etiquette of a manager.
- Peculiarities of business management in Western Europe.
- Peculiarities of business management in Asian countries.

Задание 7. Match these words (1-4) with their synonyms (a-d).

1. to participate in a meeting	a) a graph
2. to organize	b) to arrange
3. an attendee	c) to attend a meeting
4. a visual	d) a participant

Задание 8. Match these words (1-6) with their antonyms (opposites) (a-f).

1. to hold a meeting	a) to disagree
2. to pass round handouts	b) to cancel the venue
3. to reach an agreement	c) to cancel a meeting
4. to book the room	d) a failure
5. a successful event	e) to collect in (completed) forms
6. to attend a conference	f) to miss an event

Контрольный срез за. Темы 4–6

Задание 1. Writing reports.

- Tactical planning in business
- Open business plans
- Succession planning: how to do it right.

Задание 2. Listen to this text about the reduction of energy, water and materials waste used during construction and fill in the gaps.

The (1) of environmentally-friendly buildings is to decrease the (2) ____ of waste material. If a building is designed well, the amount of waste produced by the people living in it will be (3) thanks to onsite solutions such as compost bins. (4) ___, a building IS usually demolished at the (5) of its life and

most of the waste is taken to landfills, but now, thanks to (6) _____ some material is kept and used again, with (7) advantages: recycling materials that are still usable (for example (8) _____) and reducing waste. Also waste water from dishwashing or washing machines can be used again, for (9) for irrigation, and rainwater can be collected for a number of useful purposes.

Converting waste and waste water into fertilizer is a good (10) for cutting down costs: liquid fertilizer can be created by collecting human and other (11) waste.

Задание 3. Choose the correct options.

1. We *'re going to* / *'re going* make a profit this year.
2. Why *fie won't* / *won't he* come for lunch?
3. *Who's going* / *Who going* to lead the meeting today?
4. Wait for me. *I* / *I'll* just fetch my coat.
5. *Are you going* / *You going* to work late today?
6. *Shall* / *Will* I give you a hand?
7. I expect *I'll be* / *I be* in Barcelona tomorrow.
8. What *are we going to do* / *we do* about all this?

Задание 4. Complete the missing words.

1. How much time have we got? What's the s _____ ule?
2. Can you explain to Pete what he needs to do? I haven't got time to b _____ f him.
3. Now our lorry is repaired, we can deliver the c _____ s i _____ nt.
4. What? Work can't start yet? Why have we got to p _____ p_____ the project?
5. Our customer's not happy with the design - we need to make some m _____ d _____ f _____ c _____ ns.
6. Tommy is going to be off sick for a few weeks, so we need to reor_____ze the team.

Задание 5. Complete the definitions.

1. When you make a phone call and you manage to speak to the person, you g _____ th _____
2. When you make a phone call but don't manage to speak to the person, you may l _____ a m_____ on their a_____ or on their v_____.
3. Sometimes when using a mobile phone, you might get c _____ o _____ if reception isn't very good.
4. If you have a document to send to your business associate, you can send it in an e-mail a_____.
5. If an e-mail would be useful for someone else to see, you can f_____ it on to that person.
6. However, if the content of the e-mail is c _____, then you need to think carefully about who you send it to.
7. I need to see the Sales Manager. Can you call her to make an a_____ , please?
8. I'm sorry you've had so many problems. Please put your c _____ in writing, we will look into it.

Контрольный срез за. Темы 7-8

Задание 1. Writing reports.

- Business image – an important part of business promotion
- A disciplined approach to Business Planning
- Women's Career In Men's Business

Задание 2. Use a collocation from English Idioms & Idiomatic Expressions to complete the sentences.

1. This can help to _____ sense the object that you are trying to visualize.
2. "All my career _____; you think it's petty and all that, but.."
3. It had developed a fund-raising strategy that promised to _____ the following year.
4. There's a universal tendency to heed Dylan Thomas's exhortation and _____ instead of a

whimper.

5. That _____ his goose.

Задание 3. Complete the sentences using the correct past simple form of the verbs in brackets.

1. When _____ you _____ your own business? (start)
2. Yesterday, I _____ work until 9 p.m. (finish)
3. The engineer _____ over three hours trying to fix the photocopier. (spend)
4. I really _____ the presentation skills seminar last week. (enjoy)
5. The company _____ its profits by 15% last year. (increase)
6. The course _____ as much as we expected. (cost)
7. Unfortunately, we _____ the project on time. (complete)
8. My boss hates flying, so she _____ to Edinburgh by train. (go)

Контрольный срез за 6 семестр. Темы 9–10

Задание 1. Writing Reports

- Non-Verbal Communication in Building Relationships
- How to Re-Build Broken Relationship
- Using Emotional Intelligence to Build Relationships
- Managing Relationship Related Stress
- Relationship Building with Managers and Team Leaders

Задание 2. Underline the correct word in italics.

1. If you agree to a minimum order of 10,000 pieces, we will *meet* /*spread* the cost of customizing the product in the way you explained.
2. The company we use for all our transport and logistics has told me their prices will be going up. We'll have to try to *absorb* /*cut* some of the extra cost ourselves. I don't think we can pass it all on to our customers.
3. It's a *very* complex project involving a lot of people and a lot of resources. I'm using a spreadsheet to help me *figure out* /*pay* all the costs.
4. They are offering us very attractive terms of payment - 20% on delivery, 40% after 30 days, and the remainder after 60 days. That will help to *cut* / *spread* the cost.
5. Sales have been disappointing and we're not going to make a profit. The good news is that we should at least *cover* / *figure out* our costs, so it's not a complete disaster.

Оценка «отлично» выставляется студенту, если студент демонстрирует соблюдение объема высказывания, соответствие теме, отражены все аспекты, указанные в задании, стилевое оформление речи соответствует типу задания, аргументация на соответствующем уровне, соблюдение норм вежливости.

Оценка «хорошо» если студент демонстрирует умение логично и связно вести беседу, соблюдать очередность при обмене репликами, давать аргументированные и развернутые ответы на вопросы собеседника, умение начать и поддерживать беседу, а также восстановить ее в случае сбоя: переспрос, уточнение

Оценка «удовлетворительно» если студент частично демонстрирует соблюдение объема высказывания, высказывание не всегда логично, имеются повторы. Допускаются лексические и грамматические ошибки, которые затрудняют понимание.

Оценка «неудовлетворительно» выставляется студенту, если коммуникативная задача не выполнена. Допускаются многочисленные лексические и грамматические ошибки, которые затрудняют понимание.

3. Оценочные средства для промежуточной аттестации и критерии оценки

Задание 1. Fulfill the gaps with the appropriate prepositions.

under on for at off at for

1. I'm usually work till 7.
2. James works a big oil company.
3. Luckily I don't get ill much, so I'm not often work.
4. He has to work the presentation about a new project.
5. A team of 12 people work me.
6. I usually leave ... for work at 7.30 in the morning.
7. He arrives work at nearly 7.50.

Задание 2. Choose the correct options

1. Although the training organization TrainULike only set up business last year, it is doing well. It is *expanding / increasing* into new markets.
2. The renowned electronics firm DigiKom has a good reputation. It is *recognized / seen* internationally.
3. The Chairman of the upcoming new company wanted to establish a solid client *base / basis* before moving into new areas.
4. When choosing a new job, a clean *environment / economy* is important to many people.
6. When the contractor came into the office, he worked at the *hot / limited* desk.
7. Despite reports in the press of a hostile takeover, the two companies had in fact
8. decided to work together and had *merged / partnered*.

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5. a successful event	e) to collect in (completed) forms
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Задание 5. Complete the sentences with these words: *forecast, the planning process, to conduct an assessment, evaluate, set targets*.

1. If Healthy Foods has a cost of capital in nominal terms of 10% and the expected inflation rate is 2%, _____ whether Healthy Foods' existing investments are value creating or destroying.
2. The bottom line is that we reiterate our year-end _____ for RUR/USD at 29.5 with the ruble hovering within a RUR 28.7-30 range in 2013.
3. That initiative, in combination with the introduction of workforce analysis tools, helps managers to plan, _____ and monitor progress.
4. As a basis for planning, it is necessary _____ an objective _____ of radioecological conditions for residence and to draft the appropriate standard-setting legislation.

5. _____ can provide an objective and open framework for evaluating the trade-offs between various goals.

Задание 6. Choose the correct options.

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2. Why *fie won't* / *won't he* come for lunch?
3. *Who's going* / *Who going* to lead the meeting today?
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2. Can you explain to Pete what he needs to do? I haven't got time to b_____f him.
3. Now our lorry is repaired, we can deliver the c_____s i_____nt.
4. What? Work can't start yet? Why have we got to p____p_____ the project?
5. Our customer's not happy with the design - we need to make some m_d_f_c_____ns.
6. Tommy is going to be off sick for a few weeks, so we need to reor_____ze the team.

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8. I'm sorry you've had so many problems. Please put your c_____ in writing, we will look into it.

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1. This can help to _____ sense ___ the object that you are trying to visualize.
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3. It had developed a fund-raising strategy that promised to _____ the following year.
4. There's a universal tendency to heed Dylan Thomas's exhortation and _____ instead of a whimper.
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8. My boss hates flying, so she _____ to Edinburgh by train. (go)

Задание 11. Underline the correct word in italics.

1. If you agree to a minimum order of 10,000 pieces, we will *meet* /*spread* the cost of customizing the product in the way you explained.
2. The company we use for all our transport and logistics has told me their prices will be going up. We'll have to try to *absorb* /*cut* some of the extra cost ourselves. I don't think we can pass it all on to our customers.
3. It's a *very* complex project involving a lot of people and a lot of resources. I'm using a spreadsheet to help me *figure out* /*pay* all the costs.
4. They are offering us very attractive terms of payment - 20% on delivery, 40% after 30 days, and the remainder after 60 days. That will help to *cut* / *spread* the cost.
5. Sales have been disappointing and we're not going to make a profit. The good news is that we should at least *cover* / *figure out* our costs, so it's not a complete disaster.

Оценка «отлично» выставляется студенту, если он правильно ответил на 90-100% от общего числа вопросов грамматических и лексических заданий.

Оценка «хорошо» выставляется студенту, если он правильно ответил на 70-89% от общего числа вопросов грамматических и лексических заданий.

Оценка «удовлетворительно» выставляется студенту, если он правильно ответил на 50-69% от общего числа вопросов грамматических и лексических заданий.

Оценка «неудовлетворительно» выставляется студенту, если он правильно ответил менее чем на 50% от общего числа вопросов грамматических и лексических заданий.